

## ADDRESS REQUEST FORM

Shiawassee County Community Development Department  
201 N. Shiawassee St., Surbeck Building, Third Floor  
Corunna, MI 48817  
(989) 743-2396 FAX (989) 743-2393

Fee: \$20.00

Receipt #: \_\_\_\_\_

Date Requested: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Applicant: \_\_\_\_\_ Owner: \_\_\_\_\_

Applicant's Current Mailing Address:

\_\_\_\_\_  
Address City/State/Zip Code

Daytime Ph. Number: \_\_\_\_\_ Alternate Ph. Number \_\_\_\_\_

Location of site needing address: \_\_\_\_\_  
Twsp Road Name Sect. No.

Tax Roll #: 078-\_\_\_\_\_ Parcel/Lot #: \_\_\_\_\_

**THE TAX ROLL NUMBER IS IMPORTANT IN LOCATING THE PROPERTY. IT  
MUST BE INCLUDED ON EACH APPLICATION. THE APPLICATION WILL NOT  
BE ACCEPTED WITHOUT THE TAX ROLL NUMBER.**

### **Instructions:**

- 1) Sketch parcel with location of driveway in relation to property lines in feet. (See Back)
- 2) Make all observation for diagram when facing the property in question
- 3) As you face your property indicate the compass direction on your sketch.  
(North, South, East, West)
- 4) Indicate the crossroads in both directions.
- 5) Indicate the nearest addresses.
- 6) Land Division Certificate or if lot established prior to 1997 the original Tax Roll Card
- 7) If a subdivision, you must provide the name of the subdivision and a plot map.
- 8) **Registered Deed or Land Contract.**

**NAME SIGN AT DRIVEWAY – CALL WHEN READY**

**Drawing Space On Reverse Side  
Please Print Clearly**